

3rd October 2023 – Meeting Tracker – FINAL

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
1.	Attendees, Apologies & Introductions				
	Present	David Arnup Howard Ham Steve Neades Graham Trickey Lesley Palmer Kirsty Rose Clare Cape Claire Mansfield Ross Henning Matthew Short Nick Botterill Adrian Foster Laurence Cable Karl Eaves Graham Worsnop Alex Hall			
	Apologies	Anthea Kelsall Nic Puntis Howard Greenman Liz Alstrom			

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2.	Notes of the last meeting (6th July 2023)				
		The minutes and recommendations of the previous meeting were to be considered at the Chippenham Area Board scheduled for the 25 th Sept 2023.			
3.	Finance				
3.1		<u>Financial position at 3rd Oct 2023:</u> (a) 2023-24 allocation = £36,174 (b) 2022-23 carried forward = £30,946.49 (c) 2023-24 3 rd party Contributions = £26,146.07 (d) Total Budget for 2023-24 =£93,266.56 (a+b+c) (e) Existing commitments (incl. carry over schemes from 2022-23) = £86,740.69 (f) Current Balance = £6,525.87 (d-e)	30% contribution to be retained. Group to consider additional contributions where there are schemes that may not be otherwise funded. Alternative funding opportunities to be explored – e.g. CIL A discussion was had around CIL funding with Cllr Botterill providing the following information: CIL funding has been set aside for £10m leisure and projects such as Abbeyfield School. Will free up some funding from other budgets for highways spending. To be able to access CIL, a project needs to be on CIL		

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			<p>list and scrutinised by cabinet. Needs to align strategically.</p> <p>How does ringfencing apply? Ringfencing not currently in place – Wiltshire wide pot. But felt it should be balanced with areas that have experienced most development.</p>		
4.	Major Maintenance				
4.1		<p>01/06/2021 Major maintenance list for 2021/22 was included via email, but can also be found here: Highways Asset Management - Wiltshire Council</p> <p>NB query regarding how priorities have been determined based on changes over winter. Concern that the list is out of date.</p> <p>Ladyfield Road was a location previously agreed to move up the list but this has not been done.</p> <p>Charter Road is not on list and is in very poor condition.</p> <p>Question: why Pheasant Rbt is included given current works.</p> <p>The Street Grittleton – concern about condition but is under review for 2025/26.</p>	<p>06/07/23 Highway maintenance programme 2023-2029 can be found here Highways Asset Management - Wiltshire Council</p> <p>The forward plan is updated once a year using data from machine surveys</p> <p>Ladyfield Road will be taken into consideration when working on the forward programme.</p> <p>Charter Road has been measured and is in the list of sites for additional funding.</p>		

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		KR to pass concerns to Ray McKenzie. LHFIG would like to set up a meeting to discuss the Chippenham community area – Ray to be included?	<p>Site extents are proposed using analysis of the machine survey data — each site is evaluated before any works are carried out and extents may be shortened or lengthened depending on the designers assessment of the site. Any developer works are taken into consideration when designing the actual scheme.</p> <p>The Street at Grittleton will be re- assessed as part of the annual review of sites.</p> <p>There are plans to have a separate series of meetings entitled Highway Matters. The exact format and timings of these events has yet to be agreed.</p>		
5.	Items awaiting decision				
5.1	4-19-5 Hill Rise / Barrow Green, Chippenham	<p>24/01/23 Awaiting TRO consultation for 20mph speed limit.</p> <p>25/04/23 TRO advert to commence 27th April until 22nd May for consultation.</p>	<p>03/10/23 Cabinet member report being processed.</p> <p>Cost estimate reviewed based on new contract rates and estimate is now £11,000. This would be £7700 LHFIG and £3300</p>		KM

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		<p>The estimated implementation costs are £15,000. This is yet to be allocated. Costs to be considered at next meeting following TRO advert.</p> <p>06/07/23 Objections received to advert therefore cabinet member report required. Officer recommendation to proceed as advertised.</p> <p>Implementation costs £15,000 to be considered at next meeting.</p>	<p>CTC. May need to be deferred to next financial year as exceeds current remaining budget.</p> <p>Any scope for CTC to increase contribution to 50% to allow funding to be allocated? Formal request to PET required from ward councillor.</p> <p>LHFIG allocation of 50% from next year's budget subject town council contribution.</p>		
5.2	<p>Waiting Restriction Review – Batch advert – Chippenham Town</p> <p>Includes 4-23-8 Market Place, Chippenham</p> <p>See list of requests provided for info.</p>	<p>The current list has been circulated and includes recent additions requested through LHFIG. A budget allocation for the advertisement cost is required.</p> <p>25/04/23 LHFIG to consider £2500 allocation to fund TRO advert costs.</p> <p>Funding agreed subject to town council contribution. To be progressed to advert.</p> <p>06/07/23 Awaiting town council funding decision.</p>	<p>03/10/23 CTC have confirmed contribution however this also relates to works at Market Place. The proposal for Market Place does not require a TRO but requires signing to be installed and changes to the gate layout.</p> <p>Market Place sign and gate changes are costed at £1400 (£980 LHFIG/£420 CTC). Funding agreed.</p> <p>KR to circulate list of waiting restriction requests.</p>		

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5.3	4-20-11 Fairfoot Close to Gascelyn Close	<p>Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery.</p> <p>19/04/2022 KR provided required width information for land to Laura Gosling</p> <p>26/07/22 Initial discussions with Greensquare re: land are encouraging. KR to continue discussions with legal team.</p> <p>04/10/22 Greensquare are in favour of selling land to WC for this scheme at a small cost. It has been agreed that the cost of this, and legal fees, will be covered centrally at no cost to LHFIG.</p> <p>Design work can now progress. Site meeting to be set up.</p> <p>25/04/23 Land purchase is progressing. Design work to take place once resource is available.</p> <p>06/07/23 Awaiting resource for design. Ballpark cost estimate based on similar schemes is £25,000.</p>	<p>03/10/23 An outline plan is attached with the note tracker for consideration. The estimated cost of construction is £30,000.</p> <p>It was asked if there is potential for 3-way funding cycle chippenham/CTC/LHFIG.</p> <p>Cycle Chippenham are to make a £5k request from CTC community donations fund.</p> <p>Request for some funding allocation from next year's budget LHFIG to assist with grant requests.</p> <p>AF proposes LHFIG commit up to £7000, with up to £3000 from CTC PET. Agreed in principle.</p>		
5.4	4-23-25 Bath Road, Chippenham	<p>The Ambulance Service have taken up residency in one of the units on the Bath Road industrial Estate. At peak traffic times our crews are finding it difficult to exit the site even under blue light conditions and have witnessed several instances of panicked members of the public trying to make space.</p> <p>I have been asked to enquire about the possibility of having a hatched box area installed at the exit of the</p>	<p>03/10/23 To provide a yellow box marking covering the junction (approx. 200m2), temporary signals are likely to be needed and as such the permanent signals would need to be switched off.</p>		

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		<p>estate leading on to the main Bath Road. Wiltshire Council have confirmed that this would require some additional traffic management to be undertaken</p> <p>06/07/23 KR to look at cost estimate as a priority.</p>	<p>Including traffic management, the cost estimate for providing the yellow box marking is £3500.</p> <p>This road is on the list for carriageway resurfacing. KR has asked for confirmation of dates and the possibility of including the yellow box marking as part of those works.</p> <p>Potential next financial year for resurfacing. To be put on hold until then.</p>		
5.5	<p>4-21-18 A350 to A420 Bumpers Farm roundabout to B4039 Yatton Keynell slip road turning</p>	<p>Excessive speeds creating significant highway safety issues. Attached letter refers.</p> <p>Reduction in speed limit from the western approach to the slip road on the A420 to slow traffic and to reduce speeds at Allington crossroads and onwards to Bumpers Farm roundabout. Attached letter refers.</p> <p>14/09/21 Group agreed a speed limit assessment would be appropriate and would like to see this extend further along the A420 to the boundary. North Wraxall and Chippenham Without Parish Councils to be approached to consider a 25% contribution (£625) of the £2500 assessment cost.</p> <p>17/11/2021 PC contributions agreed. KR to order speed limit assessment with Atkins.</p>	<p>03/10/23 The report has been issued with the recommendation to progress a speed limit change in section 3 – Biddestone Crossroads to Ford. The cost of the proposed change is estimated at £16,000. Would like to see it start at the Chippenham side of crossroads.</p> <p>Section 3 bisects the parish boundaries of North Wraxall, Biddestone, Yatton Keynell and Castle Combe Parish Councils.</p>		

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		<p>£2500 total - £625 NWPC, £625 CWPC, £1250 CATG.</p> <p>22/02/22 Assessment to be undertake in 2022/23 financial year.</p> <p>To be moved to priority 1.</p> <p>26/07/22 Atkins to undertake speed limit assessment.</p> <p>KR has provided additional background information to Atkins regarding parish council concerns to feed into review process.</p> <p>PC would like to see Atkins assessment before it is finalised to allow feedback into the process.</p> <p>04/10/22 Awaiting completion of Atkins assessment.</p> <p>24/01/23 Atkins assessment circulated and parish council comments received. KR to review before final report is issued.</p> <p>25/04/23 KR preparing report in line with new adopted speed limit review process. To be circulated upon completion – likely to be mid to end of May.</p> <p>KR to discuss with major projects team in light of changes on A350 in this area.</p> <p>06/07/23 Report has been drafted and is going through check process.</p>	<p>In addition, engineering measures to be investigated at The Shoe to improve pedestrian facilities.</p> <p>The Biddestone Crossroads and B4039 junction are to be addressed as part of the Local Safety Scheme workstream.</p> <p>North Wraxall concerns about the approach, issues with report and The Shoe. KR to review issues raised and report back.</p> <p>Allington – rugby club access not material to junction – farm shop more influential on vehicle flows.</p> <p>CWPC – interested in liaison regarding the B4039 junction and Allington crossroads.</p> <p>KR to get an update on Bumpers Farm scheme and rugby club application.</p>		

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		<p>Speed limit recommendations align with those put forward by Atkins, however it is recommended that other measures are considered:</p> <ul style="list-style-type: none"> • Junction Improvements at Allington Crossroads • Junction improvements at B4039 junction • Junction improvements at Biddestone Crossroads • Pedestrian facilities/informal crossing, The Shoe. <p>Atkins recommended a reduction in speed limit between Biddestone Crossroads and Ford.</p> <p>KR to include feedback from LHFIG in report highlighting request for extension of 40mph for Bumpers Farm to include Allington crossroads.</p>			
5.6	4-22-18 Seagry Road, Sutton Benger	<p>24/01/23 LHFIG support investigation of traffic calming on Seagry Road. KR to review.</p> <p>25/04/23 Traffic survey requested to provide data on existing speed and traffic profile.</p> <p>06/07/23 Traffic survey details circulated with note tracker.</p> <p>85th percentile speeds are recorded at 37mph.</p> <p>KR to prepare options and liaise with parish council.</p> <p>CSW to be considered subject to police approval. RH to discuss enforcement with Wiltshire Police.</p>	<p>03/10/23 Site meeting held. Proposal circulated with note tracker. Estimated cost of implementation £4500 (£3150 LHFIG/£1350 PC).</p> <p>Funding agreed.</p> <p>Refresh of existing lining to be undertaken by area highways (likely to be Spring 2024).</p>		
6.	Items awaiting/under construction/advertisement.				

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6.1	5827 – Installation of four sets of White Gates and associated improvements, Biddestone	<p>24/01/23 Order issued to Ringway for outstanding works. Awaiting completion.</p> <p>25/04/23 Ringway were unable to complete these works before the contract ended. A new order is being raised with Milestone for completion.</p> <p>06/07/23 Awaiting installation.</p>	<p>03/10/23 Awaiting installation. Contractor deadline of end Oct for install.</p>		
6.2	4-20-10 Parliament St / Chippenham	<p>24/01/23 Works pack being prepared. Construction programmed for May 2023.</p> <p>25/04/23 Works to commence on 9th May 2023.</p> <p>06/07/23 Works 95% complete. Awaiting signing and road safety audit.</p> <p>Petition received but has not been presented at area board. This was from residents concerned about safety and requesting reinstatement of wall.</p>	<p>03/10/23 Awaiting safety audit report.</p> <p>Well used, positive feedback.</p> <p>Funding discussion Reinstatement discussion with network management.</p>		
6.3	4-20-15 C151 Ford	<p>24/01/23 KR to arrange further site meeting with GW and NB to discuss PC preferred options.</p> <p>25/04/23 Meeting held to discuss options. It has been agreed that signing and road marking changes on the C151 Ford are most appropriate. The estimated cost for providing these changes is £3000.</p>	<p>03/10/23 Works pack for signing and road markings being prepared.</p>		

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		<p>Funding agreed for this subject to parish council contribution.</p> <p>In addition, 2no informal crossings on the A420 in Ford are proposed at an estimated cost of £6000 (£12,000 total) each. Detail design to be drawn up to facilitate investigation into alternative funding opportunities.</p> <p>06/07/23 Order to be raised for signing and road marking changes.</p> <p><u>See 7.1 in relation to informal crossings.</u></p>			
6.4	Kington St Michael – Advisory Crossing	<p>24/01/23 Works pack being prepared. Construction in 2023/24 financial year</p> <p>25/04/23 Construction to commence 2nd May 2023.</p> <p>06/07/23 Civil works complete. Coloured surfacing to be laid 03/08/23 under a road closure.</p>	<p>03/10/23 Works complete and to be removed from tracker.</p>		
6.5	4-21-9 Abbeyfield School	<p>24/01/23 Signing ordered and awaiting installation.</p> <p>Pedestrian crossing data received. KR to complete and circulate assessment.</p> <p>25/04/23 Order re-issued to Milestone for sign install as not completed by Ringway.</p> <p>Report circulated with note tracker. Recommendations for waiting restrictions, informal crossing improvements and extension of speed limit.</p>	<p>03/10/23 Signs installed. Item to be removed from tracker.</p>		

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		<p>Estimated costs are:</p> <ul style="list-style-type: none"> • Enhanced informal crossing £3000 • Waiting restriction install (following advert) £600 • Extension of speed limit - £3500 • Removal of existing dropped kerb £1000 <p>The group asked that KR discuss with highways development control as to potential to include within school planning application.</p> <p>No funding agreed although the waiting restrictions will be advertised as part of the wider review.</p> <p>06/07/23 Awaiting sign installation by Milestone.</p> <p>Waiting restrictions to be included in review at item 5.7</p>			
6.6	4-21-10 West Dunley Fosseway/C86, Grittleton	<p>24/01/23 Further review undertaken of extended area. In addition to the previous recommendations, it is recommended to install 2 x Double bend / For ½ mile signs, 2 x Chevrons and paint 2 x SLOWs on the carriageway. The total for all works, including traffic management, is £6000.</p> <p>PC to consider and confirm contribution.</p> <p>25/04/23 PC have confirmed contribution of £1800. LHFIFG to consider allocation of remaining £4200.</p> <p>Funding agreed. To progress to implementation</p> <p>06/07/23</p>	<p>03/10/23 Works complete. Item to be removed from tracker.</p>		

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		Works ordered. Awaiting installation.			
6.7	4-21-14 Lowden Grass Verges	<p>24/01/23 Awaiting installation.</p> <p>25/04/23 Deadline for completion in mind-June</p> <p>06/07/23 Works ordered. Awaiting installation.</p>	<p>03/10/23 Works complete. Item to be removed from note tracker</p>		
6.8	4-22-4 C86 Yatton Keynell to Grittleton (Hazard Marker Posts)	<p>24/01/23 Awaiting installation.</p> <p>25/04/23 Expected to be complete mid-June.</p> <p>06/07/23 Works ordered. DA to meet resident w/c 3rd July. Likely install w/c 10th July.</p>	<p>03/10/23 Works complete. Item to be removed from note tracker</p>		
6.9	4-22-6 Primrose Way, Chippenham – Street nameplate	<p>24/01/23 Funding from TC confirmed. Street nameplate to be ordered for installation next financial year.</p> <p>25/04/23 Awaiting installation.</p>	<p>03/10/23 Works ordered. Awaiting installation.</p>		
6.10	4-22-8 Forest Lane Pewsham – amendments to bollards.	<p>24/01/23 Removal and replacement of bollards is appropriate. Needs approval from RoW team. Cost estimate £1000.</p> <p>Confirmation of contribution from the TC is required.</p> <p>25/04/23 Funding contribution from CTC confirmed. Order to be issued.</p>	<p>03/10/23 Works ordered. Awaiting installation.</p>		
6.11	4-22-9 Hardenhuish Lane to Stainers Way, Chippenham	<p>24/01/23</p>	<p>03/10/23 Works ordered. Awaiting installation.</p>		

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		<p>Removal of barrier and replacement with bollard appropriate. Cost estimate £750. Confirmation of contribution from the TC is required.</p> <p>25/04/23 Awaiting confirmation of funding from CTC. To be tabled at next PET meeting.</p>	TC funding has been confirmed.		
6.12	4-23-12 Langley Road, Chippenham	<p>Cars continually park in front of our driveway over the end of the dropped curb. This creates an additional hazard when trying to exit our driveway. Our property is lower than the road itself so at the best of time it's hard to see what's coming down Langley Road (inward bound). When drivers choose to squeeze their car into a 'too small' space that may be left outside our house the vehicle creates a problematic sight hazard; we have had a few near misses when turning onto the road. This issue is exacerbated by speeding cars (which is another issue).</p> <p>Could a small section (suggest 2ft) of double yellow lines painted on the left of our driveway (as you look at it) to 'remind' people it is illegal to park over dropped curb. Small expense to WC , big help to us.</p> <p>The Town Council has been made aware that the applicant has been advised that a white "H-bar" marking may be more appropriate in this instance. The Town Council endorses this solution, subject to the above comments.</p> <p>25/04/23 It was agreed that a H bar access protection marking would be provided. Waiting restrictions are not supported.</p>	<p>03/10/23 Lining to be painted when other lining works for LHFIG are undertaken in the area.</p>		
6.13	4-23-6 North Wraxall	<p>A maintenance survey has been completed and identified issues with regard to highway signage. The hamlet of</p>	<p>03/10/23 This has been passed to signing colleagues who will</p>		

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		<p>North Wraxall has financial provisions which they would like to use to upgrade highway signs in their hamlet.</p> <p>We would like Wiltshire Council (WC), Highways department to accept the works, identified on the attached schedule. We would like WCC to price the works attributing each amount between the residents fund and WC.</p> <p>25/04/23 Spreadsheet provided with ballpark costs added by KR. Estimate £11,000 for completion of all requests.</p> <p>KR to provide list with costs to Graham Worsnop. To progress with programme of new sign installation in conjunction with parish council.</p> <p>06/07/23 KR to progress signing installation when resources are available.</p>	<p>progress proposed changes in due course.</p>		
6.14	Cycle Parking Chippenham	<p>The Chippenham Cycle Network Development Group has been awarded funds from the Chippenham Town Council's Climate and Ecological Emergency Fund, to fund the installation of more cycle parking in the town.</p> <p>This is a request for inclusion at LHFIG to allocate engineering resource to progress installation</p> <p>25/04/23 Funding available through CNDG. Needs design allocation and would like to see if any match funding from LHFIG (£1750). This was agreed subject to being ratified at area board.</p> <p>Site visit needed.</p>	<p>03/10/23 Site visit undertaken and proposals discussed. This has been passed to an engineer for delivery.</p>		

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		<p>06/07/23 Site visit to be arranged.</p>			
6.15	Dropped kerbs exercise - Chippenham	<p>25/04/2023 The substantive bid was not accepted. The £12058 funding contribution remains allocated to dropped kerbs subject to LHFIG confirmation for this funding.</p> <p>Funding has been awarded from GWR to provide the dropped kerbs at Marshall Street and Dover Street junctions with Loyalty Road and dropped kerbs at Ivy Road. LHFIG to write to GWR to pass on thanks for funding.</p> <p>The group may wish to consider phased delivery of the dropped kerbs on the master list.</p> <p>Correspondence ongoing with Cabinet Member regarding substantive bid and impact regarding equality act and impact.</p> <p>It was agreed to develop a route – prioritising primary schools, hospital/surgery and bus stops – for delivery of dropped kerbs with funding available. KR to circulate prior to next meeting.</p> <p>06/07/2023 The following dropped kerb sites are recommended for completion with the budget available (subject to TC contribution). These are based on locations that will offer a wider benefit or complete a route.</p> <p>011 – St Lukes Rd (Lloyds Pharmacy) 012 – St Lukes/St Francis 015 – Kent Close footpath</p>	<p>03/10/2023 A works pack and order has been issued to Milestone. Works potentially to take place in December.</p>		To note

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		<p>016 – Kent Close/Sarum Road 042 – Westbrook Close/Frogwell Road 044 – Park Avenue/Bristol Road 030 – Beale Close 032 – Culverwell Road</p> <p>Brook Street to be considered for next year – school holidays.</p>			
6.16	6846 - Road Safety at The Street B4039 Nettleton Road and Church Hill junction Burton	<p>24/01/23 20mph speed limit report has been issued to Parish Council for consideration. The report recommends the introduction of a 20mph speed limit on Nettleton Road.</p> <p>25/04/23 Awaiting update from parish council.</p> <p>Estimated cost of implementation is £5500.</p> <p>Funding to be considered once update received from parish council.</p> <p>06/07/23 Update required from Parish Council regarding funding.</p> <p>Concerns regarding PC being unaware of additional costs needed for implementation.</p> <p>LHFIG funding agreed for Nettleton Road and Hillside, combining the TRO advert.</p> <p>Total £6700. PC contribution of £1675 agreed.</p> <p>£5025 LHFIG agreed. (includes 5.4)</p>	03/10/2023 Traffic regulation order documents with TRO team awaiting formal consultation.		

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6.17	4-20-4 B4039 Hillside Burton	<p>24/01/23 Assessment report from Atkins being reviewed by KR and advice sought on recommendations from Wiltshire Police. Report to be circulated once review complete.</p> <p>25/04/23 A recommendation has been made to extend the 30mph speed limit to include Hillside. The estimated cost of this is £3700 including the TRO cost.</p> <p>To be discussed at next meeting pending parish council update.</p> <p>06/07/23 Funding agreed as per 5.2 above.</p>	<p>03/10/23 As above.</p>		
6.18	4-21-11 & 13 Upper Seagry	<p>24/01/23 Seagry Primary School have submitted a TAOSJ application. The advisory 20mph speed limit is to be taken forward under this.</p> <p>A road safety visit was carried out to observe school drop off. Report to be circulated.</p> <p>25/04/23 The advisory 20mph limit is to be funded by TAOSJ and installed during 23/24 financial year.</p> <p>Improvements to pedestrian warning signing on Henn Lane has been recommended at an estimated cost of £1000.</p> <p>Improvements at 3 entrances to village recommended at £4000 for signing and road marking per gateway</p>	<p>03/10/23 Signing works package being prepared along with advisory 20mph installation.</p>		

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		<p>(£12,000 total). Village gates may also be provided at an additional £1000 per gate.</p> <p>Parish Council would like to be provided with details around what traffic calming features may be needed to create a 20mph zone.</p> <p>06/07/23 PC wish to proceed with signing and gateway improvements. Funding decision required.</p> <p>CSW established and completed training. Awaiting risk assessment from Police.</p> <p>£13,000 total required. £9100 from LHFIG – PC contribution of 30% confirmed £3,900.</p>			
6.19	4-21-28 C164 Giddeahall to Upper Castle Combe & C179 West Yatton Lane from Yatton Keynell	<p>The C164 is being used by vehicles which are ignoring the weight limit and current advisory signs. This results in vehicles becoming stuck between two walls in West Yatton and damage to private property.</p> <p>The current signage is inconsistent being different at either end of the C164 & on C179.</p> <p>24/01/23 Awaiting confirmation of contribution from Parish Councils. LHFIG to consider funding at next meeting if parish contributions confirmed.</p> <p>25/04/23 Estimate for proposed signing £2800. Requires approval from YKPC and CCPC.</p>	03/10/23 Works pack being prepared.		

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		<p>Funding contributions from parish councils to be confirmed. Funding from LHFIG to be agreed at next meeting.</p> <p>06/07/23 LHFIG to consider funding £1800. PC contributions agreed.</p>			
6.20	4-22-15 Hungerdown Lane, Chippenham – amendments to shared use path at junction	<p>24/01/23 Ongoing. KR to review</p> <p>25/04/23 No update. Still on list – design and cost estimate to be prepared.</p> <p>06/07/23 Dropped kerb and footway regrading opposite Queens Crescent junction. Works would require signal switch off and multi way lights during works. Cost estimate £6500.</p> <p>£1000 from last years budget to be used. £3850 from LHFIG agreed. TC contribution to be confirmed £1650</p>	<p>03/10/23 Works pack being prepared.</p>		
6.30	Various bridleways, Chippenham	<p>Request for signing at bridleways listed below to make it clear that cycling is permitted.</p> <ul style="list-style-type: none"> • CHIP7 – Bath Road through to Kingsley Park (linking to CHIP35) • CHIP35 – Hungerdown Lane to Kingsley Park (linking to CHIP7) • CHIP33 – Lords Mead to Bumpers Farm Industrial Estate 	<p>03/10/23 Awaiting works package. Signing to be agreed prior to order being issued.</p>		

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		<ul style="list-style-type: none"> • CHIW20 – Bridge over A350 at Frogwell • CHIP40 – Forest Lane to Pewsham Way <p>25/04/23 Estimate for cost for signing changes to be prepared.</p> <p>06/07/23 Cost estimate of £300 per sign. Total of £1500 based on 1 sign per location.</p> <p>TC contribution £450 to be confirmed. LHFIG funding agreed £1050</p>			
6.31	4-21-22 Saxon Street, Chippenham	<p>24/01/23 Awaiting confirmation of street nameplate requirement from TC.</p> <p>Waiting restrictions to be included as part of batch of restrictions to be advertised.</p> <p>25/04/23 Awaiting confirmation from TC re street nameplate.</p> <p>06/07/23 Awaiting update from TC</p>	<p>03/10/23 CTC have now confirmed funding. This can progress to installation.</p>		
7.	Items under review				
7.1	4-20-15 C151 Ford – Crossing Points.	<p>In addition, 2no informal crossings on the A420 in Ford are proposed at an estimated cost of £6000 (£12,000 total) each. Detail design to be drawn up to facilitate investigation into alternative funding opportunities.</p> <p>06/07/23</p>	<p>03/10/23 Proposed locations and standard detail included with note tracker.</p>		

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		<p>Funding alternatives require applications through a charitable vehicle – not open to parish councils generally.</p> <p>KR to provide information to parish council.</p> <p>KR to find out whether list is held by WC for funding opportunities.</p>			
7.2	4-20-3 Hardenhuish Avenue Chippenham	<p>24/01/23 Site meeting held. Cllrs to letter drop residents to identify issues and concerns.</p> <p>25/04/23 Cllr MacDermid and town councillors to canvas residents.</p> <p>06/07/23 Awaiting update following residents survey.</p>	<p>03/10/23 Residents survey indicated that some residents would like to see a 20mph speed limit introduced, but others felt unlikely to be needed as parked cars slow vehicle speeds at present.</p> <p>Other issues highlighted were:</p> <ul style="list-style-type: none"> • School related parking on Yewstock. • Drivers using route to avoid traffic lights at New Road/Station Hill. • Possible closure of one end of avenue to prevent through movement – unlikely to be supported by all. <p>RH and LC to speak to KM about survey results.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
7.3	4-20-1 A429 Stanton St Quintin – request for pedestrian crossing	<p>24/01/23 KR to circulate report once complete.</p> <p>25/04/23 Report being prepared however the need for improvements has been highlighted to development control and the following statement provided:</p> <p><i>“Wiltshire Council Spatial Planning Team are assessing opportunities for further employment near to J17 as part of the Local Plan Review. Should these opportunities be progressed for formal allocation, then the Highway Authority will seek to sustainably link these new developments with existing settlements such as Stanton St Quinton”</i></p> <p>06/07/23 Report circulated with note tracker. Active travel improvements and crossing recommended. LHFIFG may wish to consider alternative funding opportunities set out in report.</p> <p>Funding opportunities through development management are being sought.</p>	<p>03/10/23 Opportunities for funding through development management still being sought.</p>		
7.4	4-22-13 A350 Plough Crossroads, Kington Langley – request for pedestrian crossing facility.	<p>24/01/23 Atkins traffic signals do not recommend changes to intergreen timings to facilitate crossing as due to the technology used, this could increase conflict between pedestrians and vehicles.</p> <p>Atkins are to investigate the feasibility of providing a dedicated crossing although it is acknowledged that this will not be compliant with recommended standards.</p> <p>Awaiting outcome of Atkins review.</p>	<p>03/10/23 Opportunities for funding through development management still being sought.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>25/04/23 Awaiting update from Atkins. KR to provide as soon as available.</p> <p>06/07/23 Technical note received from Atkins with options included. Atkins preferred option is option 2 at a cost of approx. £91,000.</p> <p>KR to raise vegetation cutting back with area office.</p> <p>LC – should be upgraded to include cyclists.</p> <p>KR to discuss alternative funding opportunities and if none available, substantive bid to be considered.</p>			
7.5	4-22-11 Malmesbury Road Roundabout - Crossings	<p>Request for crossing provision at Malmesbury Road roundabout. Please see redacted request form.</p> <p>It was suggested that the crossing provision and issues with developer installations be brought up at full council.</p> <p>24/01/23 KR to review.</p> <p>25/04/23 The provision of a crossing at this location will need to be incorporated with the existing traffic signals and as such is a scheme likely to be outside of the LHFIFG scope. It is recommended this is highlighted within the LCWIP.</p> <p>KR to investigate if Capability Funding available for this.</p> <p>06/07/23</p>	<p>03/10/23 Mike Crook is trying to find out if CIL funding is available to fund the introduction of a crossing as this will be a substantial project.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		KR to discuss funding with Mike Crook. Internal discussions to be had.			
7.6	4-23-11 Stanton St Quintin	<p>Request for signing to deter use of route through SSQ village as an alternative route when M4 is closed. Also request unsuitable for HGV signing and assistance to have the route shown as unsuitable for diverted vehicles on google maps.</p> <p>25/04/23</p> <p>LHFIG to write to Michelle Donelan to ask for assistance with changes to google algorithm for directing SAT NAV.</p> <p>06/07/23</p> <p>Letter to be written by RH & LC. To include Grittleton and other villages impacted by this.</p>	<p>03/10/23</p> <p>RH and LC to write to Michelle Donelan.</p>		
7.7	4-23-24 B4039 Fowlswick Lane Crossroads	<p>Highway safety at crossroads with restricted views on B4039 particularly from Yatton Keynell direction unassociated with grass visibility splay verge cutting.</p> <p>Introduction of additional warning signage to indicate to road users that a crossroads exists particularly from the Yatton Keynell direction, although a review of the whole situation is required.</p> <p>06/07/23</p> <p>Verge splay cutting has been undertaken.</p> <p>To be reviewed.</p>	<p>03/10/23</p> <p>This junction is to be reviewed as part of the Local Safety Scheme programme. As such it is recommended that this can be removed from the LHFIG note tracker.</p>		
7.8	4-23-4 Marshfield Road, Chippenham	<p>Dangerous driving has been increasing over the years which creates higher levels of risk to all road users and residents. Drivers have been observed to accelerate hard when joining from the Ivy Lane direction but then have to</p>	<p>03/10/23</p> <p>Site meeting held. Review for next meeting.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>take evasive action due to traffic obstructions (poor design).</p> <p>The section of road appears as two lanes but the road is not wide enough. With increased congestion from the recently introduced New Road traffic scheme stationary traffic in the right lane drivers are forced to make changes at speed due to vehicle obstructions.</p> <p>1 - An updated safety assessment of Marshfield Road is needed. 2 - Review the impact of recent changes to traffic management on adjoining roads. 3 - Review road design/markings/signage. 4 - Reduction of speed limit to 20-mph 5 - Traffic assessment for best solution.</p> <p>25/04/23 KR to arrange site visit and review.</p> <p>It was highlighted that this area is within the LCWIP – one scheme requested is a scheme along Marshfield Rd into town centre.</p> <p>KR to speak to Mike Crook, Sustainable Transport.</p>	<p>Mike Crook has established that from a cycle perspective, it would be desirable to focus on other routes in the first instance however KR to review route in relation to resident's current concerns.</p>		
7.9	Bath Road, Chippenham	<p>As part of the recent granting of planning permission for the Rontec Esso petrol station on Bath Road at Patterdown roundabout, the applicant agreed to transfer a 1m-wide strip of land across the site frontage to Wiltshire Council, for the purpose of creating a future shared-use footway/cycleway across the site. This will enable the shared-use path that currently ends at the tunnel under the railway, to be extended across Brunel Court and the petrol station frontage, to link to bridleway CHIP7, which leads towards Ladyfield Road and Kingsley Park. There</p>	<p>03/10/23 Site visit held. Awaiting design resource.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>are also aspirations to continue the cycleway along Bath Road towards the hospital, with this route being one of the priority routes identified in the emerging Chippenham Local Cycling and Walking Infrastructure Plan (LCWIP).</p> <p>Works now need to be undertaken to design and deliver this scheme</p> <p>25/04/23 KR and Laurence to arrange site meeting. Design resource is required. KR to discuss with Sustainable Transport.</p> <p>06/07/23 Site visit to be arranged.</p>			
7.10	4-23-19 Long Close, Chippenham – Removal of chicane barrier	<p>Request for removal of chicane barrier in footway. The barrier is part of the RoW but at a location where it serves no purpose other than to make traversing the footway difficult.</p> <p>06/07/23 KR to raise with area office.</p>	<p>03/10/23 This will be taken forward by Local Highways. No further action for LHFIG.</p>		
7.11	4-23-20 Railings, Wood Lane, Chippenham	<p>Along Wood Lane is a retaining wall that is topped with a footpath and a run of iron railings. It's approx. 80 meters long, starting opposite Bakehouse Close and extending up to Flowers Manor retirement home. This is to protect pedestrians from a 3 to 4 foot drop into the road below. The railings are in a terrible condition, with the majority of the rungs bent and misshapen and many rungs missing altogether along its length. The footpath is well used by pedestrians coming in and out of town. I'm very concerned for young children who may be at risk of falling through the gaps into the road below.</p>	<p>03/10/23 Local Highways have undertaken ad-hoc repairs as needed but do not have a budget to undertake wholesale replacement.</p> <p>The group asked if there is any funding from development that could be used for this or if the civic society have any funding?</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>Replacement of the railings - this part of Wood Lane sits within a conservation area and fronts two listed buildings, so replacement railings need to be elegant and in keeping, rather than purely utilitarian in form. Having spoken with a local architect, we both agree that bow topped railings in black would be an excellent solution and would work well alongside the new railings that form the boundary of the Flowers Manor Care Home.</p> <p>06/07/23 It was discussed that a housing application has been put in at old police station site. Is there any scope to include this in that?</p> <p>KR to discuss with area office as to any potential maintenance input.</p>			
7.12	4-23-21 Footway tunnel, Bath Road to Southmead, Chippenham	<p>The footway tunnel under the main railway line is unlit and is a " black hole" at night. It is a main pedestrian route between the Sheldon area and Bath Road. Having spoken to a number of residents it appears it is hardly used at night due to safety fears and there has been reports of ASB.</p> <p>Would like to see lighting installed.</p> <p>06/07/23</p> <p>To be included in site visit and to review.</p>	<p>03/10/23 Site visit undertaken.</p> <p>The footway under the rail bridge is part of CHIP7 right of way but is not owned by Wiltshire Council or part of the adopted highway.</p> <p>LHFIG can use funding to improve rights of way, however landowner permission would be required as well as permission to work under the rail bridge from Network Rail. Gaining this permission is likely to be a lengthy process</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
			and will have costs associated with it.		
8.	Items awaiting further investigation / officer resource				
8.1	4-22-19 Pewsham Estate – dropped kerbs.	<p>24/01/23 LHFIG support request. KR to review request and contact resident for more information regarding locations</p> <p>25/04/23 Need information regarding locations of dropped kerbs.</p> <p>Cllr Cape to follow up with resident to see if locations have been identified. These locations are on a route to and from school.</p>	<p>06/07/23 Update required on locations CC trying to contact resident.</p>		
8.2	4-23-13 Fallow Field Close/Foxgrove/Footpath CHIP115	<p>Six of the footways leading from quiet residential streets to footpath CHIP115 (3x from Fallow Field Close, 3x from Foxgrove) have chicane barriers on them.</p> <p>As the paths lead on one side to footpaths, and on the other to the ends of quiet residential cul de sacs, I am unsure whether these barriers are performing any safety purpose. It is possible they were installed to prevent moped/motorcycle access to CHIP115. However, there are various other points along CHIP115 where access is possible without needing to negotiate chicane barriers. All six barriers may prevent disabled people from accessing CHIP115, and may therefore be illegal under the Equality Act 2010. They also massively hinder those using pushchairs.</p> <p>Please can these six barriers be removed, and if vehicle access needs to be prevented, white, reflective bollards be installed instead, ensuring sufficient clear space is</p>	<p>06/07/23 KR to review and report back to group.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		maintained to enable those using mobility aids to pass through unhindered?			
8.3	<p>4-23-22 High St, Kington St Michael</p> <p>4-23-29 20mph Speed Limit Request, Kington St Michael</p>	<p>Traffic calming measures and signage exist. Unfortunately the give way arrangements do not prevent road users from speeding through disregarding the signage.</p> <p>Instead of a give way to oncoming traffic situation a stop/halt sign should replace this with appropriate road markings.</p> <p>The Parish Council is also requesting advice on how to achieve the lowering of the speed limit to 20mph. The Council will be installing SIDs to focus drivers minds but the long term solution must be a 20mph zone throughout the village.</p> <p>06/07/23 KR explained that STOP line rules are not likely to be met at this location. To review site and report back to group.</p> <p>Concerns around increased vehicle volumes and speeds.</p> <p>Want to highlight village environment etc.</p> <p>KR to ask for traffic survey to be redone.</p>	<p>03/10/23 STOP signs and lines are regulatory and are for installation only where drivers are to enter major roads with restricted visibility. Neither the sign or road marking are permitted for use at traffic calming arrangements such as the one at High Street, KSM.</p> <p>For consideration of a 20mph speed limit in the village, it is necessary to undertake a 20mph speed limit assessment. The cost of this is £2500 of which a 30% contribution must be borne by the parish council. The assessment outcome will determine if a 20mph speed limit is appropriate. It does not guarantee that a reduced speed limit will be recommended nor does the cost of the assessment cover any of the costs associated with implementing any changes.</p>		
9.	Items on hold / for information only				

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
9.1	4-20-12 Baydons Lane to Long Close	<p>Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery.</p> <p>04/10/22 No update</p> <p>25/04/23 No update. Sustainable transport currently working on priorities raised by CNDG.</p>			<i>To note</i>
9.2	4-21-1 Shared Use Path – Island Park	<p>Laura Gosling is looking into feasibility of some widening and signing in this area already. To be progressed by Sustainable Transport for further discussion.</p> <p>25/04/23 No update. Sustainable transport currently working on priorities raised by CNDG.</p>			<i>To note</i>
9.3	<p>4-21-21 Hill Corner Road, Chippenham</p> <p>4-23-10 Hill Corner Road, Chippenham (request for street lighting and traffic calming)</p>	<p>The junction of Hill Corner Road (HCR) has become increasingly dangerous, not only for the fellow driver but for the pedestrians and the local wildlife too! Since the Birds Marsh development has sprung up there has been a huge uptake in traffic, plus cars heading down the steep hill towards the HCR junction are usually traveling far too fast which has resulted in several cars crashing through the Tale of Spice car park and demolishing the fence and telecoms units. It won't be long before a serious accident will happen which may result in an injury or worse, death.</p> <p>HCR/Malmesbury Road junction should be 'widened' to allow vehicles that are turning into HCR from the steep hill side of Malmesbury Road to turn safely without hitting other vehicles that are stood waiting to get out. If a 'small' roundabout was added at this junction, then this would help to make drivers 'slow down' to this point and help to reduce the issues with pedestrians crossing over the road by moving the current traffic island in the centre of the</p>			<i>To note</i>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>new widened part and a path added on the opposite side to allow pedestrians to be able to cross the road safely.</p> <p>24/01/23 To be reviewed in Summer 2023 once new patterns are established following road opening.</p> <p>Cllr MacDermid is meeting David Lear and will raise issues with Hill Corner Road and issues relating to Birds Marsh development.</p> <p>Reports that link road not being used as much as expected due to collisions at Malmesbury Road roundabout. KM to report back to next meeting re outcome of discussions with highways development control.</p>			
9.4	4-22-7 Malmesbury Road, Chippenham – Crossing nr St Pauls Church	<p>24/01/23 Changes to belisha beacon to increase visibility are estimated to be in the region of £3000. To be considered for funding.</p> <p>Road markings to be put on list for refreshing. 25/04/23 LHFIG and TC to consider funding (£3000)</p> <p>On hold for time being due to funding constraints.</p>			<i>To note</i>
9.5	4-22-17 Railings replacement, Slaughterford	<p>24/01/23 LHFIG are minded to provide funding however a formal quote is to be provided by the Parish Council for the works. Parish Council contribution is also required.</p> <p>25/04/23 Quote provided by parish council £7,258.72. Request for funding by £5081 made to LHFIG. Low funding priority for</p>	<p>03/10/23 Funding found. Being taken forward by PC. No action for LHFIG.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>group – would like parish council to consider alternative funding sources. Funding not allocated at this stage but will revisit if other funding sources are not available.</p> <p>List of alternative funding sources to be developed and sent to parish councils.</p>			
9.6	4-20-7 Bristol Road, Chippenham	<p><i>Request for formal crossing (Puffin / Zebra) by the entrance to Lidl Store. https://www.google.co.uk/maps/</i></p> <p>24/01/23 KR explained that having reviewed the pedestrian assessment further, a formal crossing near Lidl can be recommended. The likely cost being in the region of £80,000. This would be a substantive bid.</p> <p>The group asked that consideration continue to be given to a reduction in speed limit to 30mph. Discussion also took place around the provision of a crossing at Hathaway medical centre. It was agreed to investigate improvements to the refuge island.</p> <p>25/04/23 Revised report circulated with note tracker recommending signal-controlled crossing.</p> <p>LHFIG to consider funding detailed design at estimated cost of £20,000.</p> <p>The group remain keen to see 30mph speed limit on Bristol Road.</p> <p>KR is to discuss with major projects team to determine if any scope for additional funding and how the changes at Bumpers Farm may impact this.</p>	<p>06/07/23 There is no scope to extend the proposals for Bumpers Farm to include further crossing facilities on Bristol Road (other than those already proposed by the scheme) or to reduce the speed limit to 30mph.</p> <p>Crossing across Hungerdown Lane is a request for the future and through LCWIP. To be considered as part of any crossing changes – potential to signalise junction.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		Cllrs to approach schools to update travel plans to potentially apply for funding through TAOSJ.			
9.7	4-23-27 B4069 Kin House Kington Langley	<p><u>Existing issues</u></p> <ul style="list-style-type: none"> Residents currently find it unsafe to cross the B4069 especially with dogs to get to the rest of the village Increased number of vehicles entering and leaving Kin House due to its new commercial position as a successful event hotel since March 2022 HGV traffic out of Chippenham has increased due to the unsafe right turn at the Malmesbury road roundabout when using Kilverts Way forcing Wavin to direct all their northbound HGVs via B4069 <p><u>New issues</u></p> <ul style="list-style-type: none"> Opening of a shop & cafe in the grounds of Kin House will dramatically increase the volume of vehicles needing to enter or leave the property via Entrances A & B. It will also require pedestrians from the village to cross the B4069 to reach the Café & Shop. Currently, it is not safe to cross the B4069 in this area due to the high speeds of traffic and the 40MPH limit. The village support the creation of a shop and cafe and wish to use it as a village asset. This means a safe access for pedestrians is needed across B4069. There are two entrances either side of dangerous bends. The southbound 40MPH speed limit begins on a fast straight road from Sutton Benger, and is followed by a left-hand bend and then Entrance B to the Kin House is approximately 200m further – itself on a bend. We believe that the speed of cars & HGVs on this section of the B4069 is too high to allow the increased number of pedestrians to safely cross the road and the increased number of vehicles wanting to enter or leave the Kin House Shop & Café. 	<p>06/07/23 No request for funding at this stage.</p> <p>KR to review options for crossing facility and change to speed limit.</p> <p>Arrange site visit. Planning application to be submitted in around a month.</p> <p>03/10/23 Site visit undertaken and email report included with note tracker.</p> <p>Planning application being submitted by Kin House.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>One solution could be to extend the location of the existing 30MPH limits for the village of Kington Langley by about 300M southbound and 440m northbound on the B4069 to include the area in front of the Kin House. We believe that this action together with establishing an uncontrolled crossing area for pedestrians will greatly improve the safety of residents and pedestrian / vehicles entering and exiting the Kin House shop & café. This suggestion is supported by local villagers, the Kington Langley Parish Council and the owners of Kin House who are about to submit their planning application for their new shop & café at Kin House. We are, of course, open to other ways to resolve this issue.</p>			
9.8	4-23-23 A420 Allington Crossroads	<p>Highway safety at crossroads from linking local roads (Sheldon Lane and Allington Lane). Backing up traffic to A350 Bumpers Farm roundabout prevents lane users to enter and egress A240 safely.</p> <p>The A420 is National speed limit. Yellow box junctions should be introduced on A420 to keep the junction clear for linking and through traffic to avoid traffic jams and increase highway safety</p>	<p>06/07/23 Await outcome of rugby club access decision as this would have an impact upon this crossroads.</p>		
10	New Requests submitted since the last meeting				
10.1	4-23-30 Union Road Chippenham	<p>Union Road links New Road and Old Road to the back of the station. It is current 2-way, but is restricted in width and the nature of businesses one the street, traffic flow and pedestrian movements have highlighted its current provision is not fit for purpose to encourage positive and smooth flow of vehicles, cyclists and pedestrian traffic.</p> <p>Given the current use of businesses on Union Road, parking and access constrains to and from both New</p>	<p>03/10/23 The group asked if there is any potential for funding from GWR for this.</p> <p>KR to review and report back.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>Road, Old Road and the rear station entrance it has been discussed with the Artisan Quarter committee, and proposed, for Union Road to be changed to a one way road leading from Old Road to New Road in an East to West direction. This would also involve pavement improvements, parking zone changes, cycle street parking and a contraflow cycle lane. Much of this change could be initially be completed through line painting works if needed, with a later phase to formalise the hard landscaping changes.</p> <ul style="list-style-type: none"> - The Town Council supports this request in principle. However, this 'in principle' acceptance is made subject to a formal recommendation being made by Wiltshire Council and a fully costed report being submitted by Wiltshire Council and is subject to debate and decision at a future PET Committee meeting. - The Town Council asks that the LHFIG note the possibility for S106 funding to become available to support this highways improvement request, though this is subject to the determination of PL/2023/05290 to that effect. - It is further asked that any identified highways issues at or approaching the Langley Road junction are considered when addressing this request for Union Road. 	Also to look at S106 funding opportunities. Local businesses willing to contribute.		
10.2	4-23-31 Grittleton Road Yatton Keynell	The pavement on Grittleton Road at the junction with The Street (B4039) is narrow and sloped towards the road, the pavement was constructed around an existing front door step. This forces wheel chair users, mobility scooters users & those with push chairs into the road to pass this obstruction, with increased danger as there are usually vehicles parked in the road as well.	03/10/23 KR to review and see if any action can be taken.		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		Residents that use the Grittleton Road are unable to safely access the Surgery, School, Shop Village Hall & pub.			
10.3	4-23-33 Various side roads, Chippenham	<p>Rule H2 of the new Highway Code states that vehicles turning into and out of side roads must give way to people waiting to cross that road. Where a cycleway/shared-use path crosses a side road, the same applies: vehicles entering or exiting the road must give way to those using the path.</p> <p>This rule is already in force. However, many drivers do not give way when people are waiting to cross. This creates a significant safety risk to people crossing at side roads, who are entitled to step/wheel/cycle out. We want to address this by making changes to a number of junctions around the town, where shared-use paths cross side road entrances, to make it clear to drivers that they must give way. This will help make walking, wheeling and cycling easier (in line with Chippenham Town Council's climate ambitions), and also create a safer environment, particularly for the most vulnerable, in line with Wiltshire Council's legal duties under the Highways Act 1980.</p> <p>The locations of side-road junctions where shared-use paths cross are as follows:</p> <p>1. Hungerdown Lane</p> <ul style="list-style-type: none"> • All side road junctions from Bristol Road to Bath Road on EAST side (7 in total) <p>2. Hardenhuish Lane</p> <ul style="list-style-type: none"> • All side road junctions from Ridings Mead to Bristol Road on EAST side (8 in total, including school entrances) <p>3. Bristol Road/Bumpers Way</p>	<p>03/10/23 Site meeting requested.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<ul style="list-style-type: none"> • Junction with Middlefield Road: https://goo.gl/maps/khLCqc13rXq6CnYM6 • Junction with Frogwell (WEST side): https://goo.gl/maps/9YtJGQ3mhtnFeVA5A • Entrance and exit from Chippenham Retail Park: https://goo.gl/maps/PuJd9wb6Y3zPpEbA <p>4. Bath Road</p> <p>5. Marshfield Road</p> <ul style="list-style-type: none"> • Junction with Dallas Road: https://goo.gl/maps/naXPtPYjvTNUHHD6 <p>6. North Chippenham Link Road – south side</p> <ul style="list-style-type: none"> • All junctions between A350 and B4069 <p>7. Easton Lane</p> <ul style="list-style-type: none"> • All side road crossings between Saltersford Lane and Haystack Avenue <p>8. Exeter Close</p> <ul style="list-style-type: none"> • Junction with Sandown Drive: https://goo.gl/maps/55jizR2ufYtnA6Ac9 • While this is the only side-road crossing in Cepen Park South, it may make sense to assess priorities at the other locations where the shared-use paths cross the roads, for consistency <p>9. Cocklebury Road</p> <ul style="list-style-type: none"> • Station car park entrance (opposite Sadlers Mead junction) • Station car park entrance (opposite college) • Junction with History Centre: https://goo.gl/maps/UMGaWibAerVBYp6e9 • Junction with Great Mead: https://goo.gl/maps/HcbZTgRHoj2gTTRaA • Junctions on north side of Methuen Park roundabout: https://goo.gl/maps/yBRUFYvsGih5X9k6A • Junction with Bath Road industrial estate: https://goo.gl/maps/JmyRZtn34jt4ixo69 			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		There is a variety of ways in which this can be addressed, including 'Give way' markings on the road, and/or raised table crossings.			
10.4	Chippenham Without Parish – Siting of village gates	CWPC have purchased village gates and associated signing and require agreement of suitable locations in which to install them on highway.	KR and DA to meet with CWPC to review location and discuss next steps.		
11	AOB –				
11.1					
12	Funding Allocations made at this meeting				
12.1	<ol style="list-style-type: none"> 1. Market Place Chippenham £1400 (£980 LHFIG/£420 CTC). 2. Seagry Road Sutton Benger £4500 (£3150 LHFIG/£1350 PC). 3. Fairfoot Close - £7000 from next year's budget (subject to £3000 contribution from CTC) 4. Hill Rise 20mph speed limit - £11,000 total (£5500 from next year's budget subject to match funding from CTC) 				
13	Date of Next Meeting - 25th January 2024, Monkton Hill, 10am				

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.

2.2. If funding is allocated in line with LHFIFG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£283**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications – none

Chippenham LHFIG		As at October 2023
Budget 2023-24		
A	£36,174.00	LHFIG allocation 23-24
B	£30,946.49	2022-23 underspend
3rd Party Contributions		
	£62.50	CTC for Saxon Street
	£1,344.00	CM PC for Christian Malford Dropped Kerbs
	£1,600.00	KSM PC for Informal Crossing Improvements
	£75.00	CTC - Primrose Way
	£300.00	CTC - Forest Lane
	£150.00	CTC - Waters Edge Pewsham
	£208.00	CTC - Minster Way
	£750.00	CTC - Waiting Restriction Review incl. Market Place
	£900.00	NWPC - C151 Ford Lining and signing
	£1,800.00	Grittleton PC - C86 West Dunley
	£441.57	YK PC - Dropped Kerbs
	£8,250.00	North Wraxall Parish - Signing and Gateway Treatment
	£1,675.00	PC for Burton Speed Limit
	£3,900.00	PC for Upper Seagry
	£420.00	YKPC for West Yatton
	£420.00	CCPC for West Yatton
	£1,650.00	TC for Hungerdown Lane
	£450.00	TC for Bridleway Signing
	£1,750.00	CNDG for cycle parking
	£5,298.66	Parliament Street CTC
	£4,363.53	Parliament St Cycle Chippenham
	£420.00	CTC for Market Place
	£1,350.00	Sutton Benger PC for Seagry Road
Total contributions C	£37,578.26	
Total Budget 22/23 D	£104,698.75	(A+ B+C)
Scheme Commitments from 2022-23		
Saxon Street , Chippenham Street Nameplate	£250.00	
Parliament Street Phase 2 Changes	17,662.19	actual
Dropped Kerbs	12,058.00	
Christian Malford Dropped Kerbs	£4,779.99	actual
Kington St Michael - Informal Crossing Improvements	£5,350.00	
Primrose Way Chippenham - Street nameplate	£250.00	
Forest Lane Chippenham - bollard changes	£1,000.00	
Waters Edge, Pewsham barrier amend	£500.00	
Hardenhuish Lane/Stainers Way barrier removal	£750.00	
Minster Way Chippenham - shared use path amendments	£693.42	actual
Remaining cycle barrier allocation	£0.00	moved to hungerdown lane
New Schemes 2023-24		
Waiting Restriction Review – Chippenham (TRO)	£2,500.00	
C151 Ford – Road Marking and Signs	£3,000.00	
C86 West Dunley bends - signing and road markings	£6,000.00	
Yatton Keynell John Aubrey Close Dropped Kerbs	£1,471.90	actual
Cycle Parking Chippenham	£3,500.00	
North Wraxall Parish - Signing and Gateway Treatment	£8,250.00	
Burton Speed Limit Changes	£6,700.00	
Upper Seagry Gateway and Signing	£13,000.00	
West Yatton Signing	£2,800.00	
Hungerdown Lane Chippenham	£6,500.00	
Bridleway Signing, Chippenham	£1,500.00	
Market Place Chippenham - Signing and Street Furniture	£1,400.00	
Seagry Road Sutton Benger	£4,500.00	
Current Commitment - E	£104,415.50	
Remaining Budget F	£283.25	(D-E)
1. Fairfoot Close - £7000 from next year's budget (subject to £3000 contribution from CTC)		
2. Hill Rise 20mph speed limit - £11,000 total (£5500 from next year's budget subject to match funding from CTC)		